



The Office of Tasmanian Assessment, Standards & Certification can assess your overseas qualification for general employment purposes only. This service is for Tasmanian permanent residents or citizens with a visa that permits them to work in Australia. For further information and to confirm that TASC is the appropriate body to submit an application to, please refer to:

<https://internationaleducation.gov.au/services-and-resources/pages/qualifications-recognition.aspx>

PERSONAL INFORMATION

TASC ID

Family name _____

Given name(s) _____

Date of birth _____ Gender _____

CONTACT DETAILS

Postal address _____

Postcode _____

Mailing address _____

(if different from home address)

Postcode _____

Email address _____

Preferred contact number Home Work Mobile

Home _____

Work _____

Mobile _____

INFORMATION TO SUPPORT YOUR APPLICATION

Country of birth _____

Passport _____

(country of issue) _____

Visa type (if applicable) _____

First language _____

Other languages _____

REASON FOR OVERSEAS QUALIFICATION ASSESSMENT

OVERSEAS QUALIFICATION DETAILS

Title

Name of institution

Country of Institution

Started

Finished

Total Years

Note: If you wish to have more than one qualification assessed please provide details of other qualifications on a separate piece of paper and attach it to your application.

SUPPORTING EVIDENCE

You will need to provide original or a certified copy and the English translation¹ of the following documents:

- qualification / award (your degree, diploma or certificate)
- transcript of academic record / statement of results listing the subjects, units or courses completed as a requirement of achieving the qualification and the marks/grades and credit points achieved (including the back of the transcript)
- your previous post-secondary qualification(s)
- evidence of your Australian residence status, eg passport and visa
- evidence of change of name, e.g. marriage certificate (where appropriate)

Please see www.tasc.tas.gov.au/students/qualifications/recongnising-your-prior-learning-and-results/certified-copies/ for a description of a certified copy.

You will need to provide evidence that you are a Tasmanian resident.

A TASC officer may contact you to schedule an interview or request you provide additional supporting evidence. If you are unable to attend an interview in Hobart, the officer will contact you to discuss how we can assess your overseas qualification.

If you are unable to provide original or certified copies of your qualification / award or transcript of results, a TASC Officer can discuss your options. The Office of TASC may be able to accept a statutory declaration and/or other supporting evidence to make an assessment.

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¹ The Department of Social Services (DSS) provides a Free Translating Service to eligible Australian citizens and migrants settling permanently in Australia to have their eligible personal documents translated into English. Some temporary/provisional visa holders may also be eligible for the service depending on their visa type. Please visit <http://www.tisnational.gov.au/Non-English-speakers/Document-translations> further information.

Translations must be by a National Accreditation Authority for Translators and Interpreters (NAATI) Level 3 translator. Go to the NAATI website: <https://www.naati.com.au/online/> and click the links to the online directory that allows you to search for a translator.

Sometimes we are able to accept translations prepared overseas. Please contact us to discuss the translation of your documents.

APPLICANT'S DECLARATION

I declare that I understand the information supplied on this form and that to the best of my knowledge the information I have supplied on this form is correct and complete.

Applicant's signature _____ Date ____ / ____ / ____

Please return application to:

MAIL:	DELIVER TO:	EMAIL:
Office of Tasmanian Assessment, Standards & Certification GPO Box 333 HOBART TAS 7001	Level 6, 39 Murray St Hobart	enquiries@tasc.tas.gov.au
<p>Original documents can be presented directly to the Office of TASC. Phone (03) 6165 6000 to make an appointment to present your evidence for assessment.</p> <p>Certified copies of original documents should be sent in the mail with your application.</p> <p>Please do not post original documents, as we cannot guarantee their safe return to you.</p> <p>Please note supporting evidence cannot be provided by email.</p>		