

# STUDENT EXAM GUIDE 2019



OFFICE OF TASMANIAN  
ASSESSMENT, STANDARDS  
& CERTIFICATION

# KEY DATES

## 2019

**9–19**  
OCT NOV

Assessment  
only exams

**13–6**  
SEP NOV

Deadlines for  
externally  
assessed folios  
and other  
project work

**11–21**  
NOV

Written  
exams

**16**  
DEC

Deadline to  
register to  
receive your  
results by email

Go to  
[www.tasc.tas.gov.au](http://www.tasc.tas.gov.au)

**17**  
DEC

Results emailed  
to students.  
Mailing of  
postal results  
starts

## 2020

**3**  
JAN

First round requests  
to inspect written  
exam material

**Applications  
close**

(Year 12 and 13  
students only)

**13–16**  
JAN

First round  
inspection of  
written exam  
material at  
regional  
centres

(Year 12 and 13  
students only)

**31**  
JAN

Second round  
requests to inspect  
written exam material

**Applications close**

(Year 11 students or Year 12  
and 13 students who did not  
submit a first round request  
by 3 January 2019)

**MID-FEB**

Second round  
inspection of  
written exam  
material at  
schools

(Year 11 and 12  
students)



OFFICE OF TASMANIAN  
ASSESSMENT, STANDARDS  
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**Disclaimer:** the information contained  
in this document is considered to be  
correct at the time of publication.

# 2019 TIMETABLES

## IMPORTANT

You should arrive at your exam centre at least 15 minutes before the scheduled start time of your exam.

## 2019 WRITTEN EXAMINATION TIMETABLE

WEEK 1	DATE	MORNING EXAMS (commence at 9:00 am)	AFTERNOON EXAMS (commence at 1:30 pm)
	Monday 11 November	<i>Studies of Religion</i> (REL315116) <i>Chemistry</i> (CHM415115)	<i>Music</i> (MSM315115) <i>Business Studies</i> (BST315116) <i>German</i> (GRM315114)
	Tuesday 12 November	<i>Media Production</i> (MED315117) <i>Accounting</i> (ACC315116) <i>Environmental Science</i> (ESS315118)	<i>English</i> (ENG315117)
	Wednesday 13 November	<i>Sociology</i> (BHS315116) <i>Mathematics Methods</i> (MTM415117)	<i>Japanese</i> (JPN315114) <i>Food and Nutrition</i> (FDN315118)
	Thursday 14 November	<i>Outdoor Leadership</i> (EXP315118) <i>English Literature</i> (ENL315114)	<i>General Mathematics</i> (MTG315115)
	Friday 15 November	<i>Physical Sciences</i> (PSC315118) <i>Legal Studies</i> (LST315117)	<i>Computer Science</i> (ITC315118) <i>French</i> (FRN315114) <i>Health Studies</i> (HLT315118)
WEEK 2	Monday 18 November	<i>Psychology</i> (BHP315116) <i>Mathematics Specialised</i> (MTS415118)	<i>Chinese</i> (CHN315114) <i>Biology</i> (BIO315116)
	Tuesday 19 November	<i>Information Systems and Digital Technologies</i> (ITS315118) <i>Modern History</i> (HSM315117) <i>Housing and Design</i> (HDS315118)	<i>Mathematics Methods – Foundation</i> (MTM315117)
	Wednesday 20 November	<i>Geography</i> (GGY315115) <i>Physics</i> (PHY415115)	<i>Computer Graphics and Design</i> (CGD315118) <i>Philosophy</i> (PHL315118) <i>Australia in Asia and the Pacific</i> (AAP315116)
	Thursday 21 November	<i>English as an Additional Language or Dialect</i> (EAL315115) <i>Electronics</i> (ELT315114) <i>Sports Science</i> (SPT315118) <i>Italian</i> (ITN315114) <i>Ancient History</i> (ANH315117) <i>Technical Graphics</i> (TEG315115)	<i>Economics</i> (ECN315116) <i>Drama</i> (SDD315115)

# 2019 TIMETABLES

## CCAFL EXAMINATIONS

DATE	TYPE	LANGUAGE	TIME/LOCATION
Monday 14 October	Oral exams	<i>Croatian</i>	2:30 pm Elizabeth College
		<i>Arabic</i>	4:00 pm Guilford Young College (Glenorchy) 4:20 pm Guilford Young College (Hobart) 4:40 pm Launceston College
Tuesday 15 October	Oral exams	<i>Filipino</i>	2:20 pm Elizabeth College 2:20 pm Guilford Young College (Hobart) 3:00 pm Guilford Young College (Glenorchy)
		<i>Russian</i>	11:30 am Launceston College
Thursday 17 October	Oral exams	<i>Dutch</i>	3:20 pm Guilford Young College (Hobart)
		<i>Korean</i>	10:00 am – 11:20 pm Hobart College 11:35 am – 12:15 pm Launceston College
Friday 18 October	Oral exams	<i>Portuguese</i>	4:00 pm The Friends' School
Monday 21 October	Oral exams	<i>Vietnamese</i>	10:00 am – 11:20 am Hobart College 11:35 am Launceston College
Tuesday 22 October	Oral exams	<i>Spanish</i>	10:50 am – 11:10 am Guilford Young College (Hobart) 11:10 am – 11:30 am Scotch Oakburn College
Wednesday 23 October	Oral exams	<i>Modern Greek</i>	2:10 pm – 2:50 pm Hobart College 2:50 pm – 3:10 pm The Friends' School 3:10 pm – 3:30 pm The Hutchins School
	Written exams	<i>Arabic</i> (AR802)	2:00 pm – 4:15 pm
		<i>Korean (First Language)</i> (KR857)	
		<i>Croatian</i> (CR874)	2:00 pm – 4:40 pm
		<i>Dutch</i> (DU814)	
		<i>Filipino</i> (FI801)	
		<i>Persian</i> (PS892)	
		<i>Portuguese</i> (PT829)	
		<i>Russian</i> (2RUC20)	
Monday 28 October	Oral exams	<i>Japanese (First Language)</i>	10:00 am Elizabeth College 10:20 am – 12:55 pm Hobart College 12:55 pm Launceston College
Please note: there are no oral examinations for Chinese Background Speakers (CN813) or Persian (PS892) in 2019.			
Tuesday 12 November	Written exams	<i>Modern Greek</i> (GK859) <i>Spanish</i> (SP877)	2:00 pm – 5:10 pm
Thursday 14 November	Written exams	<i>Chinese (Background Speakers)</i> (CN813)	9:30 am – 12:40 pm
		<i>Japanese (First Language)</i> (JPN801)	3:00 pm – 5:15 pm
Tuesday 19 November	Written exams	<i>Vietnamese (First Language)</i> (VT876)	11:45 am – 2:00 pm

# 2019 TIMETABLES

## EXTERNALLY ASSESSED FOLIOS AND OTHER PROJECT WORK

DATE DUE TO TEACHER BY 5:00 PM	COURSE NAME AND CODE
13 September	<i>English Literature</i> (ENL315114)
18 September	<i>Psychology</i> (BHP315116)
	<i>Dance Choreography and Performance</i> (DNC315115) Critical appraisals
	<i>Housing and Design</i> (HDS315118)
16 October	<i>Dance Choreography and Performance</i> (DNC315115) Choreographic reflections (solo and group)
	<i>Sociology</i> (BHS315116)
	<i>Student Directed Inquiry</i> (SDI315117)
23 October	<i>Art – Theory and Criticism</i> (ARA315116)
	<i>Media Production</i> (MED315117)
	<i>Computer Graphics and Design</i> (CGD315118)
	<i>English Writing</i> (ENW315114)
30 October	<i>Music – Composition</i> (MSM315115)
6 November	<i>Agricultural Systems</i> (AGR315117)
	<i>First Nations</i> (TAS315119)
	<i>Technical Graphics</i> (TEG315115)

## ORAL, PRACTICAL AND DISPLAYS

DATE	COURSE NAME AND CODE
<b>South</b> 16 October – 1 November	<b>PRACTICAL</b>
<b>North</b> 17 – 25 October	<i>Drama</i> (SDD315115)
<b>North West</b> 21 – 25 October	<i>Theatre Performance</i> (SDP315115)
30 October – 6 November	<b>PRACTICAL</b> <i>Dance – Choreography &amp; Performance</i> (DNC315115)
4 – 8 November	TCE language oral examinations – individual oral times to be provided in Term 4.
30 October – 8 November	<b>PRACTICAL</b> <i>Music</i> (MSM315115) – individual presentation times to be provided in Term 4.
11 – 22 November	<b>PRACTICAL</b> <i>Art Production</i> (ART315117)
11 – 22 November	<i>Art Studio Practice</i> (ART315214)
30 October – 8 November	<b>PRACTICAL</b> <i>Student Directed Inquiry</i> (SDI315117) – individual presentation times to be provided in Term 4.



# WHAT IF I CAN'T ATTEND AN EXAM?

## IF YOU'RE SICK AND CAN'T ATTEND AN EXAM, YOU MUST:

- immediately tell your school principal the reason you can't attend the exam
- visit your doctor immediately and ask them to complete the *TASC Senior Secondary External Assessment Medical Certificate* on pages 7 and 8 in this guide.

TASC will only accept the *TASC Senior Secondary External Assessment Medical Certificate*. No other form of medical certificate will be accepted.

## IF YOU BECOME SICK DURING AN EXAM AND CAN'T COMPLETE IT, YOU MUST:

- report to an Exam Supervisor and explain why you are leaving
- fill out the *TASC Senior Secondary External Assessment Medical Certificate* on pages 7 and 8 in this guide
- visit your doctor immediately, the same day, and ask them to complete their part of the *TASC Senior Secondary External Assessment Medical Certificate*.

TASC will only accept the *TASC Senior Secondary External Assessment Medical Certificate*. No other form of medical certificate will be accepted.

## IF YOU CAN'T ATTEND AN EXAM FOR ANOTHER REASON, INCLUDING IF YOU EXPERIENCE AN EMERGENCY, YOU MUST:

- immediately tell your school principal the reason you can't attend the exam
- write to the Executive Officer, TASC at [execofficer@tasc.tas.gov.au](mailto:execofficer@tasc.tas.gov.au) within five days of your exam to apply for an emergency special arrangement. You must detail the reasons for your absence, and provide supporting evidence such as police reports.

## DERIVED EXAM RATINGS

If you are sick or experience an emergency and can't attend your exam, you can apply to have derived exam ratings applied to your results.

Derived exam ratings ensure you receive a fair and equitable course result based on your internal assessments during the year and the external assessment performance of other students from your school who have performed at a similar level in their internal assessments.

You must submit the *TASC Senior Secondary External Assessment Medical Certificate* to apply for derived exam ratings.

## IMPORTANT INFORMATION ABOUT MEDICAL CERTIFICATES

TASC will only accept the official *TASC Senior Secondary External Assessment Medical Certificate* as it includes all information required by TASC to make a decision about your derived exam ratings.

**The certificate must be dated on the day of your exam, or not more than seven days before the exam.**

If the certificate is dated after the date of the exam it will not be accepted by TASC. You will be advised by TASC via email if your medical certificate has been accepted.

## ACADEMIC INTEGRITY – ALL MY OWN WORK

You are expected to observe the highest standards of honesty and integrity in the work you submit for assessment: this is called academic integrity.

It is fine to use other people's information, images, ideas or words (including material you get from the internet) in your own work but you must be clear about what you have used, whose material it was, and where you got it from.

The use of a wide range of sources of information shows that you have undertaken good preparation and study. External markers reading or viewing your work must be able to clearly see what parts of it are your own work, and what parts you have used from other people's work, and where you got the information.

If you hand in work that is not all your own work and you do not reference it appropriately, this is called plagiarism, which is a form of cheating.

If you are caught cheating, you risk the cancellation of your external results and possibly all of your results for the year, for both internally and externally assessed courses.

TASC's *Authenticity and Academic Integrity Guide* provides information on how you are to reference (cite) other people's information, images, ideas or words used in your work and what you must do to show which parts of the work are yours, and which parts you have used from other people's work.

The *Authenticity and Academic Integrity Guide* is available on the TASC website.

**PLEASE NOTE:** this advice is relevant for all TASC external examinations including practical and oral.



This form is to be completed if seeking exemption from an exam, either in whole or part. It will be used as evidence towards your application to have derived exam ratings applied to your results.

## PART A

TO BE COMPLETED BY THE CANDIDATE AND HANDED TO THE MEDICAL PRACTITIONER TO COMPLETE PART B.

TASC ID code

Family name  Given names

Address

Email address

Contact number(s)

### Externally assessed courses for which candidate is applying for derived examination ratings

COURSES	DATE OF EXAM

### Medical practitioner details

Family name  Given names

Postal address

Email address

Contact number(s)

Registration number

I hereby authorise the medical practitioner whose name and address appears above to provide the Office of Tasmanian Assessment, Standards & Certification (TASC) with a report on the nature of my illness or incapacity. I also authorise TASC to obtain, from this medical practitioner, such further information as is required by TASC to make a decision in regard to my application for derived examination ratings.

Candidate's signature

Date  /  /



## PART B

### TO BE COMPLETED BY THE MEDICAL PRACTITIONER

(Please note the authorisation given on the previous page, and confirm your Registration number)

Date(s) and time(s) of relevant medical examination(s)

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Nature of illness or incapacity

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Where the candidate was examined by the medical practitioner on the day of TASC examination(s), or not more than seven days before, please complete either (a) OR (b) below:

- (a) The candidate's illness or incapacity was such that, in the professional opinion of the medical practitioner, his/her performance in examination(s) would have been seriously impaired for a period of \_\_\_\_\_ days from \_\_\_\_ / \_\_\_\_ / \_\_\_\_ (maximum 7 days prior to exam)
- (b) The candidate's illness or incapacity was such that, in the professional opinion of the medical practitioner, he/she was FIT to sit for the examination(s) on the date(s) listed above.

Are there any further comments you wish to make in regard to this candidate's capacity to sit for his/her TASC examination(s)?

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Signature \_\_\_\_\_

Date \_\_\_\_ / \_\_\_\_ / \_\_\_\_

**THIS FORM MUST  
NOT BE RETURNED  
TO THE CANDIDATE**

**The medical practitioner must send this form directly to TASC within THREE days of the medical examination.** Return to:  
Executive Officer, Office of Tasmanian Assessment, Standards & Certification  
GPO Box 333, Hobart, TAS 7001 or via email to [execofficer@tasc.tas.gov.au](mailto:execofficer@tasc.tas.gov.au)



# IMPORTANT WRITTEN EXAMINATION INFORMATION

## TASC ID CODE

Every student is given a TASC ID code when they register with TASC. Your TASC ID code will have two numbers, one letter, followed by five numbers. For example, 16K18367.

Your TASC ID code is the only identification which is allowed on your external assessment material. Your name must not appear on any exam paper, folio, display or other work you submit for external assessment.

## NOTICE OF ENROLMENT

You will receive a *Notice of Enrolment* form in mid-October which will include information about where you will sit your exams. Usually you will sit exams at your school or another exam centre nearby.

You must bring your *Notice of Enrolment* to every exam.

If you don't bring your *Notice of Enrolment* to your exam, you will need to complete a new *Student Registration* form during the time allocated for the exam.

## EXAM READING TIME

Before an exam starts you will have 15 minutes to read the exam paper. We recommend you use this time to read and plan your exam answers. You may write, annotate or highlight your rough notepaper, the exam paper or your answer book during reading time.

## WHAT CAN'T I TAKE INTO MY EXAM?

There are a number of items you can't take into an exam. See section 1(1) of the external assessment rules on page 10 of this guide. If you take any of these items into an exam you will be in breach of the TCE external assessment rule. Items will be confiscated and will not be returned until TASC determines if a breach of the rule has occurred.

A penalty may be applied to your results which could include cancellation of your result for that course.

Exam Supervisors have the right to check any material brought into the exam room and remove any unauthorised material.

## WHAT CAN I TAKE INTO MY EXAM?

### Writing

You must bring your own writing implements such as pens, pencils and rubbers. They must be in a clear sealable plastic bag or clear pencil case.

### Water

You can bring water into the exam room. It must be in a clear plastic bottle that has no adhesive labels (stickers) and has a secure pop-top lid. The bottle can be a maximum of 1500 ml capacity. You are not allowed to refill your water bottle during the exam or share it with other students. You cannot bring any other drinks into an exam.

### Calculators

The rules about the types of calculators that can be used, and in which courses you can use them, are set out in the *Use of calculator guidelines* on the TASC website.

You may take an officially approved calculator into some exams. Calculators can only be used as calculating devices and not as a method of introducing unauthorised information into the exam room.

Some schools may have spare calculators that you can borrow for your exam if your calculator malfunctions during an exam.

### Dictionaries

You may use an unannotated single English and/or English/foreign language paper-based dictionary/thesaurus in your exam for any course. Dictionaries cannot be annotated or highlighted in any way, including using stickers to mark a place. If you do so, you will be subject to penalties, which could include the cancellation of your results.

When you are allowed to bring a dictionary into language exams, they must be monolingual and/or bilingual paper-based dictionaries.

Students undertaking Japanese are permitted to take two volumes – English/Japanese and Japanese/English (unannotated) into the exam room. This allowance is made for students who do not have a combined dictionary which contains both.

### Watches

All watches must be removed and placed at the top of your desk where they can be clearly seen by an Exam Supervisor.

CONTACT TASC [enquiries@tasc.tas.gov.au](mailto:enquiries@tasc.tas.gov.au)

# EXTERNAL ASSESSMENT RULES

## ALL STUDENTS TAKING TCE EXAMS MUST FOLLOW THE SAME RULES.

The rules outline what you need to know about taking exams, and what it is expected of you as a candidate.

### I. Conduct

Each candidate must follow these rules about the conduct of external assessments arranged by, or on behalf of, TASC.

- (a) Each candidate must attend an exam in person.
- (b) A candidate must not allow any other person to attend an exam in his or her place.
- (c) A person must not help any candidate to arrange for any other person to attend an exam in the candidate's place.
- (d) A candidate must obey any instructions or directions given in the exam room by a supervisor.
- (e) No candidate may leave the exam room before the end of the first hour of the scheduled writing time.
- (f) No candidate may leave the exam room in the last half an hour of the scheduled writing time.
- (g) Except with the permission of the supervisor, no candidate may occupy a seat in the exam centre other than that assigned to the candidate.
- (h) No candidate may communicate with any other candidate in the exam room.
- (i) A candidate must not bring into the exam room any loose notes, papers, manuscripts, books or notebooks or other materials unless these are listed in the TASC requirements for this exam. A candidate must put any such books or notes that have accidentally been brought into the exam room in the section of the room that has been set aside for this purpose.
- (j) A candidate must not, during an exam, give assistance to another candidate or, through lack of care, allow another to copy or otherwise use any materials; or accept help from another or, dishonestly or unfairly use any materials or, in any manner whatsoever, act dishonestly or unfairly or cheat or conspire to do so.
- (k) A candidate must not remove any answer booklet, used or unused, from the exam room.
- (l) A candidate must not bring any of the following items into the exam room:
  - electronic dictionaries and/or spell checkers
  - subject specific reference books/dictionaries (exception – languages [dictionaries])
  - programmable (computerised) watches or devices (For example, Apple watch, iPods / MP3 players / mini disc or CD players, laptop computers/PDAs, iPads, tablets or similar devices)
  - recording devices of any kind
  - electronic storage media (USB drives or other proprietary memory cards)
  - mobile telephones
  - cameras
  - animals
  - any intoxicating substances
  - any loose notes, papers, manuscripts, books, computer discs or notebooks unless their use during the exam has been permitted
- pencil cases or pencil bags – pens and pencils must be in a clear sealable plastic bag or clear pencil case
- any food or drinks (other than water) unless expressly given permission by TASC.

Note: water may be brought into an exam room provided that the water is in a clear plastic bottle that has no adhesive labels and has a pop-top lid. The bottle is to be a maximum of 1500 ml capacity and is not to be refilled or shared with other candidates during the exam.

A candidate may not bring into an exam room an approved and permitted calculator or any other form of electronic device that holds text or other information that if brought into the exam room in any other way would be a breach of section 2 of this rule.

- (m) A candidate must not present for external assessment under the influence of drugs or alcohol.
- (n) A candidate must not cause any nuisance, annoyance or interference to any other candidates. A candidate who does not obey an instruction given by the supervisor to stop any nuisance, annoyance or interference to any other candidates will not be allowed to complete the exam and will be required to leave the exam room immediately.
- (o) A candidate must obey and observe any instruction relating to these rules given by the supervisor.
- (p) A candidate must stop writing when given the instruction to do so by the supervisor.
- (q) At the end of the exam each candidate must stay silent and in his or her place until told by the supervisor to leave the exam room.
- (r) A candidate must not communicate with an examiner, either before or after an exam or during a performance exam, except when communications are necessary for the conduct of the exam. Any communication regarding the conduct or result of an exam must be directed to the Executive Officer, TASC.
- (s) A candidate must not cause any interference or damage to property at a venue where an exam is being conducted.
- (t) A candidate must not write or draw anything offensive in an answer booklet, nor write letters or notes to the examiners.
- (u) Candidates detected with any device defined in (l) upon the direction of the supervisor, surrender that device for inspection. Any confiscated device will be retained, pending an investigation into the alleged breach of TASC rules.
- (v) Candidates must not remove any response material, used or unused from the exam room.
- (w) All candidate watches must be removed and placed at the top of the candidates table where they can be clearly and easily seen by a supervisor.

All exam material belongs to TASC and is retained for quality control or other accountability purposes. All material will be destroyed at the end of June in the year following the exam or external assessment.

## 2. Attendance at exams

- (a) A supervisor will admit a candidate to the exam room if the candidate presents a valid Notice of Enrolment. A student without a valid Notice of Enrolment will only be admitted by the supervisor after the TASC Liaison Officer or Principal of the student's school has confirmed the student's identity to the supervisor, and on the basis that the student will comply with this rule.
- (b) A candidate who arrives up to one hour after the scheduled start of writing time for the exam will be admitted to the exam room. A candidate so admitted must stop work by the scheduled finish of writing time.
- (c) A candidate arriving later than one hour from the scheduled start of writing time will be admitted only on the following conditions:
  - i. that the candidate is admitted to the room on the understanding that his or her answer booklet(s) may not be accepted by TASC. The candidate must be told about this condition and must accept this requirement by completing the appropriate form (statutory declaration).
  - ii. that appropriate arrangements can be made to allow the candidate to complete the exam without disruption to other candidates. A candidate so admitted must stop work by the scheduled finish of writing time.
  - iii. that the candidate completes a statutory declaration immediately following the conclusion of the exam declaring:
    - the reason for being late for the exam (note rule 2(d) below)
    - that the candidate:
      - has not seen or read the exam question booklet before entering the exam room
      - has had no communication with anyone who has had access to the contents of the exam question booklet
      - understands that the answer book(s) may not be accepted by TASC.
- (d) TASC will not make any allowance for a candidate who is late for an exam or who is absent from an exam as a result of misreading the timetable.
- (e) A candidate who, due to illness, has to leave an exam or is absent from an exam and wants this to be taken into consideration by TASC must visit a medical practitioner and request the completion of the *TASC Senior Secondary External Assessment Medical Certificate* located in this Exam Guide. Medical Certificates must be dated on the day of the exam or not more than 7 days before. Medical Certificates dated after the day of exam will not be accepted under any circumstances.
- (f) A candidate who is absent from an exam for some non-medical reason and wants TASC to give them individual consideration when determining their final award must write to the Executive Officer of TASC within 5 working days of the exam. The candidate must detail the special circumstances of this absence and provide any available supporting evidence (note rule 2(d) above).
- (g) During the scheduled time of an exam, a person (including a teacher) who is not authorised by TASC must not enter an exam room, communicate with a candidate or look at or remove an exam paper:

## 3. Externally assessed folios and other project work

- (a) Any material submitted by a candidate for external assessment must, except where the source of the information, images, ideas or words is explicitly acknowledged, be the work of the candidate.
- (b) An externally assessed folio or other project work will be assessed as specified in the folio guidelines published by TASC that year.

- (c) TASC will only accept candidate folios of work for assessment if:
  - i. the Declaration Form comes with the folio
  - ii. the Declaration Form is completed by both the candidate and the responsible teacher acting on behalf of the provider
  - iii. the folio is officially received at the designated collection centre (usually a school or college) on or before the published due date (and by no later than 5:00 pm) unless TASC has given to the candidate written approval before this date for a particular later submission date.

## 4. Breaches of the rules

- (a) Any apparent breach of the above rule or any other form of cheating or dishonesty in relation to any external assessments will be reported to the Executive Officer of TASC.
- (b) The Executive Officer may decide that the apparent breach is sufficiently serious to require consideration of a possible penalty by a meeting of members of a committee formed by TASC.
- (c) The meeting of members of the TASC committee will consider the circumstances of the alleged breach and determine, if necessary, an appropriate penalty.
- (d) Possible penalties for candidates include:
  - cancellation of the candidate's exam result for a particular subject; or
  - cancellation of all the candidate's results for the year; for both internally and externally assessed subjects.

## 5. Special considerations

- (a) Sections 2 and 3 of these rules will apply to candidates with disabilities or other impairments with such approved changes, consistent with providing a fair opportunity to all to show what they know and can do, as can be appropriate and reasonable.
- (b) Candidates, supervisors and markers will be advised as needed by TASC of any approved specific changes to these rules for particular candidates.
- (c) Requests for special provisions must be received in the form and by the time specified by TASC.

## 6. Inspection, return and retention of candidate assessment material and requests to raise any matters related to individual exams and results

- (a) Requests to inspect written exam material and folios must be submitted to TASC by 31 January in the year following the exam. The candidate must complete the application form and the approved charge must be paid in advance.
- (b) Requests to raise any matters related to individual exams and external assessment results must be submitted to TASC by 31 January in the year following the exam or assessment.
- (c) All work that is required to be externally assessed at schools and colleges will remain at the relevant school until the external assessment process is complete.
- (d) Candidates can request to have a copy of their written exam material and folios returned to them by completing the application form and return to TASC by 30 April in the year following the assessment. A copy of the material will then be returned by the end of June that year.

# RESULTS

## WHEN WILL I GET MY RESULTS?

If you have registered your email with TASC and completed the verification process, you will receive your results on **Tuesday 17 December 2019.**

You must register before 16 December 2019 at **[www.tasc.tas.gov.au](http://www.tasc.tas.gov.au)**

If you have not registered to receive your results by email they will be posted to you in hard copy from 17 December 2019.

## WHAT RESULTS WILL I RECEIVE?

The results you receive will depend on which year of study you have completed.

<b>YEAR 10 STUDENTS</b> studying TASC accredited courses	<b>STATEMENT OF RESULTS</b> All students Shows the results of all courses for the year and information about your progress towards achieving the TCE
<b>YEAR 11 STUDENTS</b>	<b>STATEMENT OF RESULTS</b> All students
<b>YEAR 12 AND YEAR 13 STUDENTS</b>	<b>STATEMENT OF RESULTS</b> All students <b>TASMANIAN QUALIFICATIONS CERTIFICATE</b> Students who successfully complete TASC accredited courses, VET and other learning formally recognised by TASC <b>TASMANIAN CERTIFICATE OF EDUCATION</b> Eligible students <b>TASMANIAN CERTIFICATE OF EDUCATIONAL ACHIEVEMENT</b> Eligible students <b>TERTIARY ENTRANCE SCORE AND AUSTRALIAN TERTIARY ADMISSION RANK (ATAR)</b> Students who achieve the TCE and who are eligible to receive an ATAR

## WHAT DO I DO IF I HAVE A QUERY ABOUT MY RESULTS?

Read the information about results queries on the TASC website. If you still have a query, you must register it via the online form at **[www.tasc.tas.gov.au](http://www.tasc.tas.gov.au)** as soon as possible.

## CAN I GET MORE INFORMATION ABOUT MY RESULTS?

**YES.**

1. You can inspect your written exam material. Apply by 3 January 2020 for first round and 31 January 2020 for second round inspections.
2. You can have your external assessment information emailed to you including:
  - the ratings achieved on each criterion (both internal and external)
  - the rules used to determine your final award in the course.

You must register online by 1 February 2020 to receive this information.

## UNIVERSITY ENTRANCE AND THE AUSTRALIAN TERTIARY ADMISSION RANK (ATAR)

The ATAR is used by Australian universities to allocate places to students. In Tasmania, it is the responsibility of the University of Tasmania, as the Tertiary Admissions Centre to determine what courses can be counted towards your ATAR. Entry requirements to university vary by course and by university.

In Tasmania, to be eligible for an ATAR you must also achieve the TCE.

Eligible Year 12 students will receive their Tertiary Entrance Score and ATAR with their other results.

More information about university entrance is available on the University of Tasmania's website at **[www.utas.edu.au](http://www.utas.edu.au)**

### MORE INFORMATION

External assessment materials including past exam papers and exam reports are available on the TASC website.

**[www.tasc.tas.gov.au](http://www.tasc.tas.gov.au)**