

QUALITY ASSURANCE MEETING

INTRODUCTION TO SOCIOLOGY AND PSYCHOLOGY LEVEL 2, BHX215118

Quality Assurance Method (as stated in the accredited course document):

Each provider will submit bodies of learners' work sufficient to allow an assessment against a nominated range of criteria and the overall award to an annual review meeting organised by TASC. The work, while not necessarily fully resolved, will be assessed by the provider against the range of nominated assessment criteria and the overall award. TASC will give each provider guidance regarding the selection of learners and the nominated criteria.

Each body of learner work that providers submit to the meeting will include sufficient and appropriate material for judgements to be made about the learner's standard of literacy skills. The review meeting will give advice about the provider's assessment standards. Providers are expected to act on this advice.

Quality Assurance Requirements:

Each provider will submit **four (4)** bodies of student work (copies rather than originals wherever possible).

Each body of work will comprise a student's response to the major assessment task in both Modules 2 & 3 (one major report/research assignment per Module).

It is the provider's responsibility to ensure that any equipment required to view student work (e.g. a laptop) is made available at the meeting.

Each body of work will be of a size/scope that can be assessed (not corrected or marked) in a reasonable amount of time (e.g. no more than 15 minutes per body of work).

In its totality the body of work will supply sufficient evidence for:

- assessment against the nominated criteria on the Record Sheets
- judgements to be made about the learner's standard of literacy..

The bodies of work to be submitted to the meeting will represent:

- 3 at the borderline SA / PA award
- 1 at the borderline CA / HA award.

In cases where this range is not available four samples are still required if four or more students are enrolled. Samples may be selected from what is available.

Record sheets for this course are provided below. These must be printed by the provider, completed as indicated, and attached to the bodies of student work. General information

regarding the nature of bodies of student work and completion of record sheets is available via the website page: <https://www.tasc.tas.gov.au/providers/quality-assurance/quality-assurance-meetings-2/>

The bodies of student work and associated Record Sheets must be brought to the meeting by an appropriate teacher who will participate in the quality assurance process.

Providers are responsible for costs associated with the provision of materials and teacher attendance at the quality assurance meeting.

Meeting Details:

Venue, date and time information is available at the webpage:

<https://www.tasc.tas.gov.au/providers/quality-assurance/quality-assurance-meetings-2/>

PROVIDER RECORD SHEET

Introduction to Sociology and Psychology
Level 2, BHX215118

Identification:

Provider	
Student TASC ID Code	
Student Name	

Provider Assessment:

Nominated Criteria	Provider Rating
1. describe and use sociological terms, concepts, theories and ideas	
2. describe and use psychological terms, concepts, theories and ideas	
4. use ethical sociological and psychological research methods	
6. communicate sociological and psychological ideas, information, opinions, arguments and conclusions	
<p style="text-align: right;">Overall Award</p> <p>(Refer to <i>Quality Assurance Meetings Information Document</i>, page 10, at https://www.tasc.tas.gov.au/providers/quality-assurance/quality-assurance-meetings-2/)</p>	

NOTE: the ratings and overall award are for the **whole body of work**. The tasks that make up body of work are **not** to be given separate ratings/awards.

All parts of this form are to be completed by the provider and be presented with the student's body of work.

