

TASC FORUMS 2020

September— Update



OFFICE OF TASMANIAN
ASSESSMENT, STANDARDS
& CERTIFICATION



ACKNOWLEDGEMENT OF COUNTRY

AGENDA

WELCOME

2020 COVID-SAFE END OF YEAR ASSESSMENTS

EXTERNAL ASSESSMENT – WRITTEN EXAMINATIONS

Written Examination Timetable

COVID-19 safe exams centres

2020 Medical Certificate

Reasonable adjustments

Exam centre allocations

Notice of Enrolment Forms

EXTERNAL ASSESSMENT – FOLIO ASSESSMENT

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Folio submission sessions

Folio submission reports

FINAL INTERNAL RATINGS

Entering final internal ratings

Verification period

COMMUNICATIONS

TASC Fortnightly Update

Clarification Roles in TRACS

Exam guide – COVID-19

AREAS OF INTEREST

TCE Standards - Safety Net Tests A

End of year Assessment Period – ongoing work

Vocational Education and Training

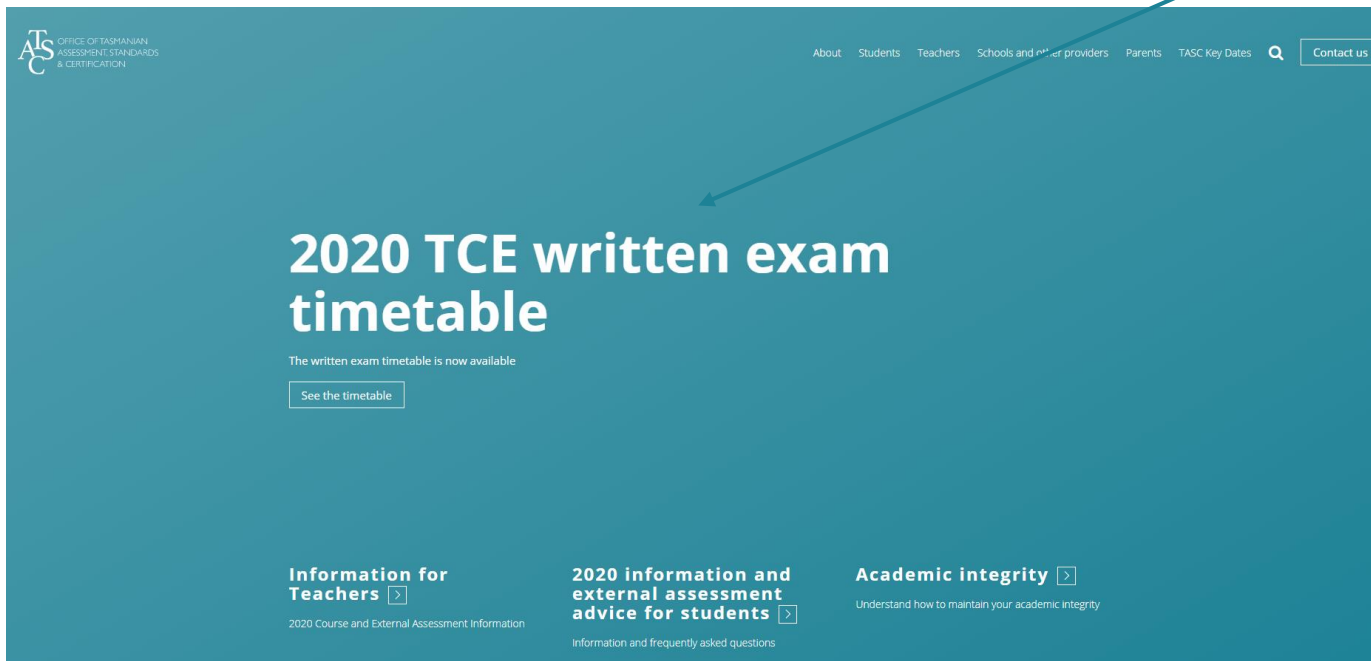
GENERAL QUERIES



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2020 WRITTEN EXAMINATION TIMETABLE

Available on
the TASC
homepage





2020 WRITTEN EXAMINATION TIMETABLE

Considerations in developing the timetable

CLASH RESOLUTION

- Minimise the number of clashes

COHORT NEEDS

- Mindful of courses that are commonly studied together
- Checking against individual students with clashes to determine whether they have adjacent exams
- Level 4 courses *ideally* two days in between each exam
- Reasonable Adjustments – minimise students with reasonable adjustments having back-to-back exam sessions

2020 WRITTEN EXAMINATION TIMETABLE

Considerations in developing the timetable (continued)

LOGISTICS

Final afternoon of exams - avoid exams with candidates with greatest distance to deliver exam scripts back to TASC

COURSES WITH LARGEST COHORTS

- Courses with largest cohorts are scheduled earlier in the exam period – this allows more time for decollation and marking processes
- Avoid putting the largest classes on *day one* of the exam period
- Avoid largest courses on the *final days* where possible
- Courses with smallest candidate numbers are prioritised for *first and last day* of the exam period

2020 WRITTEN EXAMINATION TIMETABLE

Creating the
timetable

Total Clashes

- ❗ Students with special provisions with back to back exams on the same day : 44
- ❗ Students who have 2 exams on the same day : 549
- ❗ Students who have 3 exams back to back : 80
- ❗ Students who have 4 exams back to back : 2

TIMETABLE SCHEDULES

09/11/2020 (Mon) 09:00 AM	10/11/2020 (Tue) 09:00 AM	11/11/2020 (Wed) 09:00 AM	12/11/2020 (Thu) 09:00 AM	13/11/2020 (Fri) 09:00 AM	16/11/2020 (Mon) 09:00 AM	17/11/2020 (Tue) 09:00 AM	18/11/2020 (Wed) 09:00 AM	19/11/2020 (Thu) 09:00 AM
Group 15 🗑 Clashes: 7 ESS315118 FRN315114 ECN315116	Group 14 🗑 Clashes: 3 LST315117 MTS415118 SDD315120	Group 13 🗑 Clashes: 4 PHL315118 CHN315114 SPT315118	Group 8 🗑 Clashes: 5 MTM415117 HDS315118	Group 1 🗑 Clashes: 4 TEG315120 EXP315118 MSM315120 ANH315117 EAL315120 ELT315114	Group 11 🗑 Clashes: 4 ENL315114 BST315116	Group 3 🗑 Clashes: 4 GGY315120 MTM315117	Group 6 🗑 Clashes: 3 MED315117 PSC315118	Group 10 🗑 Clashes: 2 CGD315118 BHS315116
09/11/2020 (Mon) 01:30 PM	10/11/2020 (Tue) 01:30 PM	11/11/2020 (Wed) 01:30 PM	12/11/2020 (Thu) 01:30 PM	13/11/2020 (Fri) 01:30 PM	16/11/2020 (Mon) 01:30 PM	17/11/2020 (Tue) 01:30 PM	18/11/2020 (Wed) 01:30 PM	19/11/2020 (Thu) 01:30 PM
Group 7 🗑 BHP315116	Group 2 🗑 ENG315117	Group 18 🗑 Clashes: 1 JPN315114 REL315116 ACC315116	Group 17 🗑 MTG315120	Group 9 🗑 HLT315118 ITC315118	Group 12 🗑 Clashes: 1 PHY415115 FDN315118	Group 4 🗑 BIO315116 ITS315118 ITN315114	Group 5 🗑 AAP315116 CHM415115 GRM315114	Group 16 🗑 HSM315117

2020 TASC WRITTEN EXAMINATION TIMETABLE

Published
version

WEEK 1	DATE	MORNING EXAMS (COMMENCE 9:00AM)	AFTERNOON EXAMS (COMMENCE 1:30PM)
	Monday 9 November	Environmental Science (ESS315118) French (FRN315114) Economics (ECN315116)	Psychology (BHP315116)
	Tuesday 10 November	Legal Studies (LST315117) Mathematics Specialised (MTS415118) Drama (SDD315120)	English (ENG315117)
	Wednesday 11 November	Philosophy (PHL315118) Chinese (CHN315114) Sport Science (SPT315118)	Japanese (JPN315114) Studies of Religion (REL315116) Accounting (ACC315116)
	Thursday 12 November	Mathematics Methods (MTM415117) Housing and Design (HDS315118)	General Mathematics (MTG315120)
	Friday 13 November	Technical Graphics (TEG315120) Outdoor Leadership (EXP315118) Music (MSM315120) Ancient History (ANH315117) English as an Additional Language or Dialect (EAL315120) Electronics (ELT315114)	Health Studies (HLT315118) Computer Science (ITC315118)
WEEK 2	DATE	MORNING EXAMS (COMMENCE 9:00AM)	AFTERNOON EXAMS (COMMENCE 1:30PM)
	Monday 16 November	English Literature (ENL315114) Business Studies (BST315116)	Physics (PHY415115) Food and Nutrition (FDN315118)
	Tuesday 17 November	Geography (GGY315120) Mathematics Methods Foundation (MTM315117)	Biology (BIO315116) Information Systems and Digital Technologies (ITS315118) Italian (ITN315114)
	Wednesday 18 November	Media Production (MED315117) Physical Sciences (PSC315118)	Australia in Asia and the Pacific (AAP315116) Chemistry (CHM415115) German (GRM315114)
	Thursday 19 November	Computer Graphics and Design (CGD315118) Sociology (BHS315116)	Modern History (HSM315117)

QUESTIONS



COVID -19 SAFE EXAM CENTRES

- TASC has been consulting with the *COVID Coordinator* at the Department of Education. This role facilitates information sharing between DoE and Public Health.
- TASC has also been liaising directly with Public Health.
- The TASC COVID-19 safe exam centre plan will align with the latest Public Health advice.
- TASC has contacted exam centres for insight into current practices and concerns.
- A brief survey has been provided to exam centres – information gathered from this survey will inform the plan.



COVID -19 SAFE EXAM CENTRES

A COVID-19 safe exam centre plan will be finalised following this fact-finding phase.

THE PLAN WILL PROVIDE INFORMATION RELATING TO:

- COVID-19 safe practices to ensure the safety of students and TASC sessional staff
- Any amendments to historic practice due to Public Health advice

2020 TASC MEDICAL CERTIFICATES

- TASC Medical Certificates are accessible from the student exam guide and the TASC website
- Reminder – this is the only medical certificate that can be used by students
- The 2020 TASC Medical Certificate contains specific information relating to COVID-19 health advice and process.
- The medical consultation date(s) should be on the day of, or no more than 7 days prior to the candidate's TASC examination(s).

Taken from 2020 TASC Medical Certificate...

COVID-19 testing (if applicable)	Through GP: <input type="checkbox"/> (GP to complete Section B and submit form to TASC).	Through Public Health Hotline: <input type="checkbox"/> (Candidate to submit form directly to TASC. Section B does not need to be completed as TASC will verify testing with the Tasmanian Government).
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TASC will
verify testing
with Tas Gov.



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2020 EXAMINATIONS AND STUDENT ASSESSMENT

- No TASC written exam will directly reference COVID-19
- While no exam question will refer to COVID-19, students may choose to use examples relating to COVID-19 in their responses and/or in their folio work.

QUESTIONS



EXTERNAL ASSESSMENT - WRITTEN EXAMINATION OPERATIONAL MATTERS

- Exam centre allocation – spreadsheets
- Notice of Enrolment Forms
- Reasonable Adjustments

QUESTIONS



EXTERNAL ASSESSMENT – FOLIO ASSESSMENTS

- Folio submission enhancements
- Folio submission online “How to...” sessions
- Folio submission reports



EXTERNAL ASSESSMENT – FOLIO ASSESSMENTS

FOLIO SUBMISSION ENHANCEMENTS

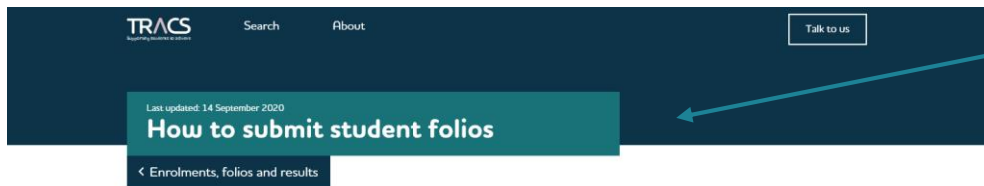
- TASC has been working on enhancements to streamline folio submission
- Enhancements work to make the process more user friendly
- Enhancements were made in response to feedback back from teachers, schools and TASC staff

EXTERNAL ASSESSMENT – FOLIO ASSESSMENTS

FOLIO SUBMISSION - “HOW TO... SUBMIT FOLIOS IN TRACS” ONLINE SESSIONS

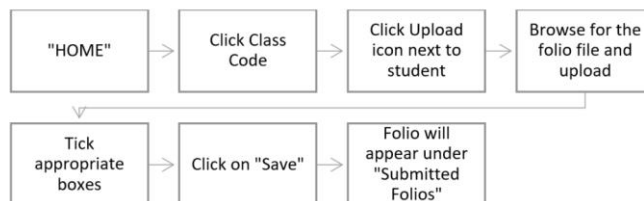
- The TASC Assessment Team is running “How to... submit student folios” – online sessions.
- Advertised by an email to all teachers and in the TASC update (Tuesday 15 September)

TASC ‘How to... submit student folios’ – tracshelp.tasc.tas.gov.au/



How to guides for TRACS
associated tasks available from
tracshelp.tasc.tas.gov.au/

Quick Version:



EXTERNAL ASSESSMENT – FOLIO ASSESSMENTS

FOLIO SUBMISSION - “HOW TO... SUBMIT FOLIOS IN TRACS” ONLINE SESSIONS

September sessions

Please use links below to join a session, no registration is required.

- Wednesday 16 September, 9:30am – 10:00am
[Join Microsoft Teams Meeting](#)
- Friday 18 September, 12:30pm – 1:00pm
[Join Microsoft Teams Meeting](#)

October sessions

Teachers must register for October sessions by Friday 9 October, using the links below.

Monday 12 October 12.30 pm - 1.00 pm - [register here for the session](#).

Monday 19 October 3.30pm - 4.00pm - [register here for the session](#).

Monday 26 October 12.30 - 1.00pm - [register here for the session](#).

EXTERNAL ASSESSMENT – FOLIO ASSESSMENTS

FOLIO SUBMISSION REPORTS

- Following the submission date of folios, schools are encouraged to run the folio submission report in TRACS.
- To run this report: access the Reports tab in TRACS > select Folio Submission.
- This report will generate a list (by course) of submitted folios, verification information and will identify non-submitted folios.
- Schools can use this report to confirm that folios from eligible candidates have been received by TASC.
- If schools identify a missing folio following running this report contact TASC via a TRACS task - Folio Enquiry

Please note: TASC is unable to run folio reports on behalf of schools.


EXTERNAL ASSESSMENT – FOLIO ASSESSMENTS

FOLIO SUBMISSION REPORTS

Visit the [Folio Submission Report Schedule](#) for dates to run the reports

2020 FOLIO SUBMISSION REPORT SCHEDULE		
Following the submission date of folios, schools are encouraged to run the <i>Folio Submission report</i> in TRACS on the following dates:		
Due to teacher by 5:00 pm	Course Code and Name (in due date order)	Run Folio Submission Report (date)
Mon 14 September 2020	ENL315114 English Literature	Mon 21 September 2020
Mon 21 September 2020	BHP315116 Psychology	Mon 28 September 2020
Mon 21 September 2020	DNC315120 Dance, Choreography & Performance: <i>Critical Appraisals</i>	Mon 28 September 2020
Wed 14 October 2020	DNC315120 Dance Choreography & Performance: <i>Choreographic reflections (solo)</i>	Wed 21 October 2020
Wed 14 October 2020	BHS315116 Sociology	Wed 21 October 2020
Mon 19 October 2020	SDI315117 Student Directed Inquiry	Mon 26 October 2020
Wed 21 October 2020	ARA315116 Art – Theory and Criticism	Wed 28 October 2020
Wed 21 October 2020	HDS315118 Housing and Design	Wed 28 October 2020
Wed 21 October 2020	MED315117 Media Production	Wed 28 October 2020
Wed 21 October 2020	ENW315114 English Writing	Wed 28 October 2020
Wed 28 October 2020	CGD315118 Computer Graphics and Design	Wed 4 November 2020
Wed 28 October 2020	MSM315120 Music – Composition	Wed 4 November 2020
Wed 4 November 2020	AGR315117 Agricultural Systems	Wed 11 November 2020
Wed 4 November 2020	TAS315119 First Nations	Wed 11 November 2020
Wed 4 November 2020	TEG315120 Technical Graphics	Wed 11 November 2020
Wed 4 November 2020	ART315117 Art Production	Wed 11 November 2020
Wed 4 November 2020	ART315214 Art Studio Practice	Wed 11 November 2020

To run the report access the *Reports* tab in TRACS > select *Folio Submission*

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Visit the [Folio page on the TASC website](#) for additional information.

QUESTIONS



FINAL INTERNAL RATINGS

FINAL INTERNAL RATINGS DUE DATES

- Level 3 and Level 4 internal ratings are due to TASC by COB Thursday 5 November
- Level 1, 2 and Preliminary internal ratings are due to TASC by COB Thursday 19 November

Catholic and independent schools:

Internal rating submission opens in TRACS from Wednesday 21 October.



FINAL INTERNAL RATINGS

VERIFICATION OF INTERNAL RATINGS PERIOD

- Internal ratings verification period for Level 3 and 4 courses
Monday 9 – Wednesday 18 November
- Internal ratings verification period for Level 1, 2 and Preliminary courses
Monday 23 – Friday 27 November

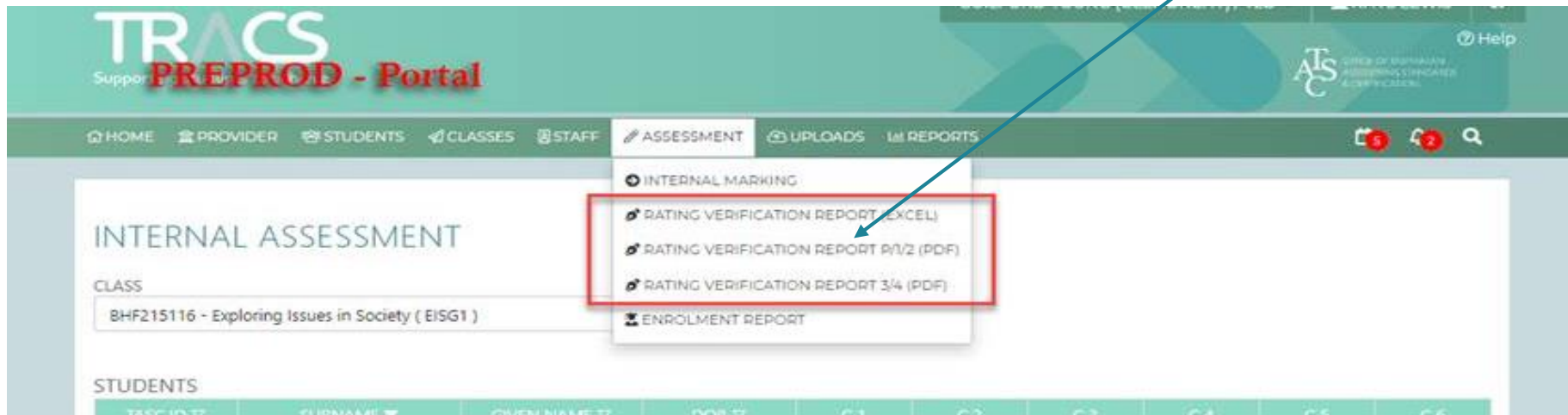
FINAL INTERNAL RATINGS

INTERNAL RATINGS VERIFICATION REPORTS

- Schools must run an Internal Ratings Verification Report during the verification period to confirm that all entered ratings are correct.
- PDF reports will be able to run as two distinct data sets.
 - TASC Level 3 and Level 4 courses
 - Level 1, 2 and Preliminary courses.

- EXCEL Spreadsheet – all level
- PDF Level 1, 2 and Preliminary courses
- PDF Level 3 and 4 courses

Example of what the functionality will look like. Please note this is only prototype.





FINAL INTERNAL RATINGS

INTERNAL RATINGS VERIFICATION REPORTS

- Corrections must be made (by teachers/schools) directly in the relevant system by the end of the verification period/s.

Catholic and independents schools – TRACS

Department of Education schools – SARIS

- Schools must retain/archive the Rating Verification Sheets
- Information sheets – including a stepped out process accessible from:
[Department of Education schools – Internal Ratings Verification Information Sheet](#)
[Catholic and independent schools - Internal Ratings Verification Information Sheet](#)

QUESTIONS



COMMUNICATIONS

TASC Fortnightly Update

- Remains as the best source of TASC related business for schools
- It is important that schools share these updates with relevant staff
- If there are any suggestions on how this update may be improved we would love to hear from you.

2020 Student Exam Guide

- This year's guide has been updated with clear advice for candidates and schools relating to being unwell/requiring a COVID test and/or awaiting results.

QUESTIONS



AREAS OF INTEREST

TCE STANDARDS – SAFETY NET TESTS

- TASC is waiving the waiting period between safety net tests (for all three TCE Everyday Adult Standards) allowing students who need to re-sit a test without the usual three month waiting period.
- Students must have received their results from any tests (online or paper-based) they have sat before they can re-sit a test.
- Paper-based tests can be used by those schools who are test centres.

QUESTIONS



AREAS OF INTEREST

END OF YEAR ASSESSMENT PERIOD – ONGOING WORK

- TASC is currently working on a range of scenarios for the end of year assessment period
- A range of scenarios is being considered along a continuum
- Focused work - the impact on ATAR and derived ratings, etc.
- TASC are working with our colleagues at EPR and UTAS
- More information will be provided to schools in Term 4



AREAS OF INTEREST

VET RECOGNITION FOR TCE CERTIFICATION

- TASC has been receiving queries about how VET units and qualifications contribute to the TCE
- TASC is investigating the issues and will be providing schools with clarity around the business rules that TASC will use to recognise VET in the TCE soon
- TASC will be consulting with RTO providers next week
- It is anticipated that some changes to TRACS will be required to implement the business rules. These changes are being scoped and will be implemented towards the end of 2020

GENERAL QUERIES

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