

QUALITY ASSURANCE POLICY

Scope

This policy guides Quality Assurance processes used by Tasmanian Assessment, Standards and Certification (TASC) as legislated within Section 10(1)(d), Section 33, Section 56(e) of the [Tasmanian Assessment, Standards and Certification Act 2003](#) (the Act) and in accordance with other legislation. This policy applies to all TASC staff and providers of TASC accredited senior secondary courses.

Purpose

The purpose of this policy is to outline the mechanisms TASC has in place to ensure:

- relevant national and state standards for TASC accredited senior secondary courses and TASC issued qualifications, as stated in the Act, are monitored and met
- community confidence in the integrity and validity of qualifications issued by TASC
- robust, fair and equitable quality assurance systems.

Policy statement

TASC is responsible for the quality assurance of TASC-issued qualifications, and the delivery and assessment of TASC accredited courses.

In accordance with section 33(1) TASC has Standards in place for the provision and assessment of accredited senior secondary courses. The Standards for Providers (the Standards) set clear and measurable requirements for entities that deliver and assess TASC-accredited courses.

Registration is mandatory for any provider who intends to deliver TASC-accredited courses and who requires TASC to issue formal qualifications. Providers agree to meet these Standards as part of their intent-to-deliver registration.

Quality Assurance Processes

To maintain confidence in the integrity and validity of its qualifications, TASC has quality assurance processes in place to ensure that accredited courses are of a consistently high standard and quality. All processes are underpinned by the following principles of being:

- a systematic approach
- outcomes focused
- evidence-based findings
- flexible
- focused on continuous improvement
- fair, open and transparent.

Quality Assurance processes ensure compliance with each of the Standards (refer specifically to [Standard 9](#)). A variety of processes are used to audit a course, or provider, and the appropriate mechanism utilised is based on a risk assessment associated with the nature of a course. Processes undertaken to conduct quality assurance include:

- [regional quality assurance workshops](#)
- [quality assurance meetings](#)
- [on-site audits](#)
- [desktop audits](#)

In addition to ensuring compliance with TASC’s requirements and expectations, these processes support providers in their continuous improvement of course delivery and assessment. Providers of TASC accredited courses are required to actively participate in these processes as a condition of registration.

Roles and responsibilities

TASC stakeholders are required to fulfil their duties and obligations as outlined below.

Role	Responsibility
TASC	<ul style="list-style-type: none"> • ensuring this policy and associated procedures are adhered to • has responsibility for the risk management of this policy and associated procedures • ensuring appropriate, open and transparent quality assurance processes are used • sets the Standards for the provision of TASC-accredited senior secondary courses • determines standards for courses it accredits • determines appropriate quality assurance models for courses it accredits and qualifications it issues • develops and publishes quality assurance requirements • provides timely information to schools and other providers in relation to quality assurance requirements for TASC accredited courses and • undertakes quality assurance processes and provides feedback to schools/other providers on quality assurance outcomes to enable improved practice.
Principals	<ul style="list-style-type: none"> • comply with TASC school registration requirements • comply with the Standards for the provision of TASC-accredited senior secondary courses that apply to all registered providers and • act in accordance with quality assurance feedback from TASC.

Related policies

1. [Academic Integrity Policy](#)
2. [Course Accreditation Policy](#)
3. [Registration Policy](#)

Related procedures

Nil.

Supporting information

[School Registration](#) webpage

[Standards for Providers](#) webpage

Definitions

a **qualification** is an official record of achievement of successful completion of a course of study such as the Tasmanian Certificate of Education (TCE). It also means the award given for a TASC accredited senior secondary course at a particular level of complexity e.g. *English Applied, Level 2, Satisfactory Achievement*.

quality assurance refers to formal activities aimed at ensuring levels of quality – reliability, validity and integrity – are maintained and enhanced through a focus on course delivery and assessment processes.

senior secondary course means a course that is usually undertaken in Years 11 and 12.

senior secondary education means secondary education that is undertaken following the completion of the fourth year of secondary education, usually referred to as Years 11 and 12.

TASC accredited courses means senior secondary courses that have been accredited by TASC.

Legislation

This policy will be implemented in accordance with the legislative requirements in [the Act](#) including:

- Section 10(1)(d) which states that one of the functions of TASC is to “*determine standards and qualifications in senior secondary education and other education, and provide for or determine related matters*”.
- Section 33 which states that registered education providers must meet the standards for provision and assessment of accredited senior secondary courses.
- Section 56(e) which outlines TASC’s responsibility in determining that the conditions of providing an accredited course are being met.

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